

**Seminole County
Purchasing and Contracts Division**

☐ **SINGLE SOURCE**

☐ **SOLE SOURCE**

☐ **PROPRIETARY SOURCE**

Requestor: Shannon Dawkins

Phone No.: 407-665-2227

Date: 3/23/20

Department: Environmental Services

Division: Solid Waste Management

Description of Item/Services: Tarp-O-Matic – 40'x100' Automatic Tarping Machine

1. Please indicate the following:

Procurement:



Goods



Services

☒ **Sole Source:**

The only existing source of an item which meets the needs of the user department as determined by a reasonably thorough analysis of the marketplace and is supported by compliance with the appropriate information, as stated in Section L-11 of the policies and procedures manual.

☐ **Single Source:**

The one source among others that, for justifiable reason, is found to be most advantageous for the purpose of the procurement and is supported by compliance with the appropriate information, as stated in Section L-11 of the policies and procedures manual.

☐ **Proprietary Source:**

A purchase that occurs when there is more than one vendor who can provide the goods or services, but because of exigent circumstances only one specific vendor should provide the goods or services.

Note: Sole/Single/Proprietary Source Requests are not maintained as a standing request. Each request is for a single one-time purchase only unless approved by the Board of County Commissioners. Requirements: Posting for 7 days and Intent of Award notice posting for 3 days. Must provide detailed justification and acknowledgement of the Compliance with Bid Tampering (F.S. 838.22). Dealer competition for a Sole Source manufacture does not qualify as competitive procurement specifications.

2. Vendor Selection:

- ☐ Preferred Vendor
☒ Sole Source

Vendor Name: Tarpomatic Inc.
Address: 512 45th St S.W. City: Canton State: OH
Phone Number: (800) 500 5069 Fax: ()
Contact Person: Marlon Yarborough Title: Sales Manager
E-Mail Address: tarpomatic.marlon@gmail.com

3. Provide a brief description of the goods/services to be purchased and why this purchase is being proposed under a sole source acquisition.

a) Why were product and/or vendor chosen?

Seminole County's Osceola Road Solid Waste Management Facility (OLF) is classified and permitted as a Class I landfill based on the type and quantity of garbage permitted for disposal and in accordance with state and federal regulations. OLF's permit and FDEP regulations (Florida Administrative Code 62-701.500(7)(f)) require that the working face, the area where garbage is actively disposed of, receive initial cover daily in order to minimize any adverse environmental, safety, or health effects resulting from vectors, odors, or fire. Initial cover consists of six (6) inches of soil; although, a variety of alternative materials have been authorized by FDEP for the OLF to utilize. Alternatives include vegetative mulch mixed with soil, crushed glass mixed with soil and tarpaulin. Tarpaulin is an ideal alternative solution as it is reusable and easily dispensable when utilizing a Tarp-O-Matic automatic tarping machine connected to a bulldozer.

b) What are the unique performance features of the product/brand requested that are not available in any other product/brand? For Services: what unique qualifications, rights, and licenses does the vendor possess to qualify as a Sole Source/Single Source/request?

The Tarp-O-Matic spools a 40' x 100' tarp that can be deployed by two people in approximately 15 minutes. The area covered by tarp is 4,000 square feet. An equivalent amount of soil, mulch, glass mixture for the same area and in accordance with FDEP regulations calculates to 74 cubic yards. Annual cost estimates generated by OLF's consulting engineer estimates the cost of soil at \$8 per cubic yard; which, equates to a daily cost of \$592 if soil cover is applied over the same area.

c) Why are these specific features/qualifications required?

Florida Department of Environmental Protection implements Rule 62-701.500(7)(f), requires initial cover be applied to the landfill's working face daily. Operational efficiencies will be gained by utilizing the Tarp-O-Matic Automatic Tarping Machine when compared to the resource necessary to apply soil or a soil and glass/mulch mixture.

d) What other products/services have been examined and/or rejected?

Alternatives to tarpaulin that are approved under the Florida Administrative Code and in the facilities operating plan include: 50/50 mixture of dirt and vegetative mulch, and 50/50 mixture of dirt and crushed glass. These mixtures of dirt will be necessary from time to time but requires additional resources to apply in accordance with regulatory requirements.

e) Why other sources providing like goods or services are considered unacceptable (please give a full meaningful explanation)?

No other reusable automatic tarping machines could be identified in the market place.

f) What are the unique performance features REQUIRED (not merely preferred), and how would your requirement be inhibited without this particular item or service?

The Tarp-O-Matic meets regulatory requirements defined in the facility's operating plan; which, has been approved by the Florida Department of Environmental Protection. Alternatives to tarpaulin that are approved in the facility's operating plan include: 50/50 mixture of dirt and vegetative mulch, and 50/50 mixture of dirt and crushed glass. These mixtures of dirt requires additional resources; including: staff time and equipment to excavate soils from the onsite borrow pit, staff time and equipment to transport materials to the landfill's working face, staff time and equipment to mix and spread the soil mixture over the working face in accordance with regulatory requirements. Applying soil mixtures requires hours of multiple staffs' time. The estimated total staff time is 20 hours per day. The automatic tarping machine can be deployed by two staff members in a fraction of time. The estimated total staff time is less than one hour per day.

g) Provide a Cost Benefits Analysis that supports paying a non-competitive price:

Not applicable.

4. Is there an unusual or compelling urgency associated with this project?

☒

No

☐

Yes (Please describe)

I hereby certify that:

1. I am an approved department representative, and am aware of the County's requirements for competitive bidding, as well as the criteria for justification for Sole/Single/Proprietary Source purchasing.
2. I have documented the required technical information and have made a concentrated effort to review comparable and/or equal equipment.
3. The information contained herein is complete and accurate.
4. There is justification for Sole/Single/Proprietary Source purchasing noted above as it meets the County's criteria.
5. A Sole/Single/Proprietary Source purchase in this case would withstand a possible audit or a vendor's protest.
6. I am aware of F.S. 838.22 as to compliance with Bid Tampering.

Shannon Dawkins

Requestor's Name - print

Signature

Date

Jeffrey T. Waters

Requesting Division Manager - Print

Signature

4/1/2020

Date

Dr. Terrance McCue, Ph. D., P.E.

Requesting Department Director - Print

Signature

COVID-19

4/1/2020

Date

Purchasing and Contracts Division Determination:

Analyst

☐ Approval

☐ Disapproval

Date: _____

Supervisor/Manager

☒ Approval

☐ Disapproval

Date: 4/2/2020

Description Posted (at least 7 business days):

From _____ to _____

Determination Posted (at least 3 business days):

From _____ to _____

BCC Date, if applicable:

4/28/2020

Comments: _____

Purchase Order No.: _____

Amount of Purchase: \$ _____