SEMINOLE COUNTY GOVERNMENT

1101 EAST FIRST STREET, 2ND FLOOR, WEST WING SANFORD, FLORIDA 32771

Comment Document - Initial Submittal

PROJECT NAME: PINE HOLLOW POINT - PD FDP AS AN PROJ #: 20-20500021

ENGINEERED SITE PLAN

APPLICATION FOR: PZ - PD APPLICATION DATE: 8/11/20

RELATED NAMES: Z2020-23 EP DAVE SCHMITT

PROJECT MANAGER: MATTHEW DAVIDSON (407) 665-7308

PARCEL ID NO.: 04-21-29-300-0260-0000++

DESCRIPTION PROPOSED PD FINAL DEVELOPMENT PLAN AS AN ENGINEERED

SITE PLAN FOR AN OFFICE AND WAREHOUSE WITH ASSOCIATED

PARKING ON 9.94 ACRES IN THE PINE HOLLOW POINT PD

NO OF ACRES 9.94

BCC DISTRICT 3-CONSTANTINE

LOCATION SOUTH SIDE OF PINE HOLLOW

PT, EAST OF SANLANDO RD

FUTURE LAND USE PD SEWER UTILITY N/A

WATER UTILITY SEMINOLE COUNTY

APPLICANT: CONSULTANT:

BARRET SCHIEDEL DAVE SCHMITT

ARJER ENTERPRISES, INC

1000 PINE HOLLOW POINT RD

DAVE SCHMITT ENGINEERING, INC

12301 LAKE UNDERHILL STE 241

ORLANDO FL 32801 ORLANDO FL 32828

(407) 496-3721 (407) 207-9088

BLSFISH1@GMAIL.COM DSEMAILBOX@DSEORL.COM

County staff members have reviewed the subject development project and offer the following comments. The comments below are a compilation of comments and markups from the ePlan review system. These items need responses with further information, data, explanation or revision of plans and documents before project approval.

Please itemize any and all revisions made to the development plan in addition to those made in response to staff comments; include a statement in your response to comments that no additional revisions have been made to the site plan beyond those stated.

For questions regarding the ePlan process, please consult the Electronic Plan Review Applicant User Guide http://www.seminolecountyfl.gov/core/fileparse.php/3321/urlt/ePlanApplicantUserGuide.pdf

See comments within the comment document for any fees due, as fees may be due for different aspects of your development project. Fees showing in ePlan reflect Planning & Development review or revision fees only.

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State Permits that may be required:

FDOT, FDEP- UTILITIES, SJRWMD, ENVIRONMENTAL REPORTS, ARCHEOLOGICAL REPORTS, FDEP- ENVIRONMENTAL, SJRWMD- ENVIRONMENTAL, FFW, IF APPLICABLE.

ENVIRONMENTAL SERVICES (UTILITIES) REVIEW COMMENTS WILL BE PROVIDED UNDER SEPARATE COVER

AGENCY/DEPARTMENT COMMENTS

#	Group Name	Cycle	Comment Text	Comment Status
1.	Buffers and CPTED	1	Western Buffer is height restricted. No canopy tree shall be planted under OH Power lines. Plant Unit Type "C" must be used. 5 understory * 2.1 = 10 understory trees must be provided. Please revise	<mark>NotMet</mark>
2.	Buffers and CPTED	1	Plant List Table: All proposed buffer canopy trees must be a minimum of 3" in caliper. Please revise the Allee Elm Tree caliper to comply with code.	NotMet
3.	Natural Resources	1	Based on preliminary analysis, there may be endangered and threatened wildlife on the subject property. A threatened and endangered study along with a species of special concern survey will be required prior to final engineering or site plan approval. Please upload environmental report into site plan project SCLDC 45.1(a)	<mark>NotMet</mark>
4.	Planning and Development	1	Please provide a table showing any trees to be removed and the replacement trees provided on Landscape Plan.	NotMet
5.	Planning and Development	1	Please show Dumpster location and screening detail. Please provide location if off site. SCLDC Sec. 30.1233(a) INFORMATIONAL: A separate permit (issued by the Building Division) is required for a dumpster.	NotMet
6.	Planning and Development	1	The on site Standard Parking spaces are required to be 10' x 20'. Please show dimensions on site plan. SCLDC Sec. 30.1221	NotMet
7.	Planning and Development	1	All lighting on non-industrial zoned properties shall consist of cut-off fixtures mounted no higher than sixteen (16) feet. Light spillage onto surrounding properties in excess of fivetenths (0.5) foot-candles is prohibited. Please revise statistics table on Lighting Plan to show complete luman range. The columns are too small and don't show complete range. SCLDC Sec. 30.1234	NotMet
8.	Planning and Development	1	Please state on site plan that the subject property is within the County's Urban Bear Management Area and must comply with the requirements outlined in Chapter 258 of the Seminole County Code of Ordinances (2015-33). http://www.seminolecountyfl.gov/core/fileparse.php/4073/urlt/Bear-Management-Ordinance-Final-Approved-Document.pdf	NotMet

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9.	Planning and Development	1	Please provide tree removal and mitigation plan showing trees to be saved and trees to be removed. The dbh of each tree needs to be shown on plan. The development of the site shall make the most advantageous use of topography and preserve mature trees and other natural features wherever possible. No site plan shall be approved that would result in the removal of over seventy-five (75) percent of existing trees, with trunk diameters of six (6) inches or greater, from any site, unless the Planning Manager finds that the development of the site would be severely restricted. Special consideration and credit shall be given to the retention of trees having a trunk diameter of twenty-four (24) inches or larger. (Sec. 40.83)	<mark>NotMet</mark>
10.	Public Safety - Addressing	1	On Sheet 6 of 11 Overall Site Plan & Sheet 10 of 11 Firetruck Routing Plan, please label the street name with the directional: W STATE ROAD 434	NotMet
11.	Public Safety - Addressing	1	Please reply to this comment: Will the proposed office building be single or multi-tenant?	NotMet
12.	Public Safety - Fire Marshall	1	When the access road is a dead end, in excess of 150 ft in length, an approved turn around for fire apparatus shall be provided (18.2.3.4 FFPC, 2015)	NotMet
13.	Public Safety - Fire Marshall	1	Provide the required needed fire flow calculations in accordance with Section 18.4 / table 18.4.5.2.1 of NFPA 1, 2015 Edition for the fire hydrants. The resulting fire flow shall not be less than 1000 GPM.	NotMet
14.	Public Safety - Fire Marshall	1	All the following items shall be added to the site plan sheets as notes: 1) Fire department access roads provided at the start of a project and shall be maintained throughout construction. (NFPA 1, 16.1.4). 2) A water supply for fire protection, either temporary or permanent, shall be made available as soon as combustible material accumulates. This applies to both commercial and residential developments. (NFPA 1, 16.4.3.1). 3) Where underground water mains and hydrants are to be provided, they shall be installed, completed, and in service prior to construction work. (NFPA 1, 16.4.3.1.3). 4) Fire flow testing shall be performed in accordance with NFPA 291, recommended practice for fire flow testing. 5) A 36 in. clear space shall be maintained around the circumference of fire hydrants and a clear space of not less than 60 in. (1524 mm) shall be provided in front of each hydrant connection having a diameter greater than 21/2 in. NFPA 1, 18.5.7. 6) Hydrant shall be marked with a blue reflector that is placed 6" in the roadway in accordance with NFPA 1, chapter 18.5.10 (2015)	NotMet

15.	Public Safety - Fire Marshall	1	Designated fire department lane and fire hydrants shall be provided with a "NO PARKING" SIGN for FD use only, and curb taper (yellow stripe on the Road). NFPA 1, Section 18.2.3.5 (2012 edition)	NotMet
16.	Public Safety - Fire Marshall	1	Additional comments may be generated based on resubmittal.	NotMet
17.	Public Works - Engineering	1	Please provide a sidewalk in front of the site and in front of the offsite parking.	NotMet
18.	Public Works - Engineering	1	The handicapped sign should be 1955 not 955. Please revise accordingly.	NotMet
19.	Public Works - Engineering	1	Provide a signed and sealed soil investigation report by a Florida Professional Engineer with water table estimate and permeability provided with plans. At minimum of two borings per retention/detention area is required. Please also provide seasonal high groundwater estimates for all compensating storage areas.	NotMet
20.	Public Works - Engineering	1	If there is cut proposed for the 100-year impacts that area has to have erosion controls provided. Please revise and show all impacts and erosion protection for those areas.	NotMet
21.	Public Works - Engineering	1	Please clearly show the 10' berm and the grading back to natural grade for the pond.	NotMet
22.	Public Works - Engineering	1	The grading of the site is not sufficient. Please clearly show how the site will be collected and not push drainage to the property to the north. Revise accordingly.	NotMet
23.	Public Works - Engineering	1	Please verify that the hydrograph used what the SCS Type 2 Florida Modified for the mean annual, 10-year 100-year and 25-year, 24-hour storm events Revise accordingly.	NotMet
24.	Public Works - Engineering	1	The post development rate of discharge cannot be greater than the pre development rate of discharge. Please revise accordingly. Please note that based on the flooding in the area the site will be required to hold water quality, hold the pre/post volumetric difference for the 25-year, 24-hour storm event and not exceed the pre-development rate of discharge for the same storm event. (This comment was made at the rezone stage.) Revise the design accordingly.	NotMet
25.	Public Works - Engineering	1	The parking / driveway detail shows the Type D curb in the 7' Typically you would not do the curb and the sidewalk together. While not specifically wrong it is not typical. Please revise accordingly.	NotMet
26.	Public Works - Engineering	1	A CLOMR and / LOMRF is required to be submitted for removing the site from the flood plain. Please submit the appropriate application to the County for review and signature prior to final engineering approval.	NotMet

27.	Public Works - Engineering	1	The offsite parking spaces do not meet County Requirements. They should be 10' x 20' unless approved for 9' x 18 with overhang into a grass area or sidewalk if the sidewalk is sufficiently wide enough. Please revise accordingly.	NotMet
28.	Public Works - Engineering	1	The calculations for the flood compensating storage are not clear. There is an area but no depth shown? Also without seasonal high water table data we are not sure how much depth can be used. Please either show a CAD tin type analysis or sections for those areas being cut and filled. Be sure to include water table data.	NotMet
29.	Public Works - Engineering	1	Provide Permanente erosion protection for the MES at the pond outfall.	NotMet
30.	Public Works - Engineering	1	Please revise the Radii at the entrance / exit to align with the back parking and not the front as shown. Please show the impervious to be removed.	NotMet
31.	Impact Analysis - Public Works	1	The proposed development is projected to generate less than 50 new peak hour trips and therefore, per the Seminole County Traffic Study Requirements for Site Impact Analysis, a traffic impact study is not required for concurrency purposes.	Met
32.	Buffers and CPTED	1	Buffer information can be found here: http://www.seminolecountyfl.gov/core/fileparse.php/3295/urlt/ bufferingbooklet.pdf Buffer regulations can be found here: https://www.municode.com/library/fl/seminole_county/codes/l and_development_code?nodeld=SECOLADECO_CH30ZOR E_PT67LASCBU	Informational
33.	Building Division	1	Any building construction and/or modification will require Building permits and engineered plans.	Informational
34.	Building Division	1	A hard surface accessible route from the required accessible parking spaces to the accessible entrance to the structure shall be required.	Informational
35.	Natural Resources	1	INFORMATIONAL: The site has favorable conditions for gopher tortoises. Please note new FFWCC rules pertaining to gopher tortoises and get any applicable state permits prior to construction.	Informational
36.	Code, Chapter 40, Sec. 40.14 and Sec 1.12 approvals to be appealed to the BCC, there be a 30 day waiting period from the time the approved and any action is taken on that approved and any action is taken on that approved with site work within the approved at this link:		http://www.seminolecountyfl.gov/core/fileparse.php/3207/urlt/	Informational

37.	Planning and Development	1	INFORMATIONAL: You must submit a revision of your site plan based upon comments of the various reviewers. This will be your first revision. Two revisions are included in the site plan application fee.	Informational
38.	Planning and Development	1	The zoning classification on the property is PD and must be in compliance with the Developer's Commitment Agreement (DCA - staff will Draft) and/or the Development Order (DO).	Informational
39.	Planning and Development	1	A separate permit (issued by the Building Division) is required for any signage.	Informational
40.	Planning and Development	1	The property is served by septic. Please contact the FL Department of Health for Septic Requirements and/or permitting: 407-665-3619. Health Department: http://seminolecohealth.com/EVH/ostds.asp	Informational
41.	Planning and Development	1	A Developer's Commitment Agreement (DCA) will be drafted by staff and sent to the applicant for review and signature.	Informational
42.	Public Safety - Addressing	1	(POSTING) Address numbers are to be clearly visible from the right of way, made of a durable weather resistant material and utilizing a contrasting color from the immediate background of the building structure. SCLDC SEC 90.5. Addresses are entered into the 911 map and used directly by the 911 communications call center. *Address numbers are to be permanently installed facing the street the structure is addressed to.	Informational
43.	Public Safety - Addressing	1	(Prior to Building Permit Submittal- Unit Numbers/Multiple Occupants) Approved sites with multiple occupants are required to coordinate individual addressing, prior to submittal of building permits. You will need to submit to our office the floor plans for every occupied tenant space on every floor, showing each tenants ingress/egress, walls, doors, street names, north arrow and site location layout. Addressing will provide you the proposed unit numbers for each occupied tenant space, which are to be labeled on the construction plans as unit or suite #. The submitted floor/construction plans submitted to the Building Department during permit application, will require the correct building address and unit numbers for every floor of the proposed structure. If any part of the building address or unit numbers are incorrect on the building permit plan submittal, it will be required to be corrected.	Informational
44.	Public Safety - Addressing	1	(POSTING) If the main entrance to the building or the building structure is set back and not readily visible from the street, address numbers shall be posted at the entrance Street or adjacent driveway access to the building on both sides of a fence, mailbox or post, and on the building structure. Numbers shall be visible from both directions of the street. SCLDC SEC 90.5(7)	Informational

45.	Public Safety - Addressing	1	(POSTING) Unit numbers shall be a minimum of 3" inches in height, posted above or aside all means of ingress/egress, clearly visible upon approach and clear of any obstruction such as awnings. SCLDC SEC 90.5(1) (2). * For unit/suite numbers, it is recommended to add the name "unit" or "suite" before the number. There has been cases where 911 received calls and is given the address with the unit/suite number as the main building number. This causes delays when that same number is used elsewhere on the street, as a main building number.	Informational
46.	Public Safety - Addressing	1	(ADDRESS ASSIGNMENT) All building/unit number(s) shall be issued by the Seminole County Office of Emergency Management Addressing Office. SCLDC 90.5	Informational
47.	Public Safety - Addressing	1	(Prior to Building Permit Submittal- Single tenant buildings) Approved sites with a structure is required to coordinate individual addressing, prior to submittal of building permit. You will need to obtain an address for the proposed structure, prior to drawing up the construction plans. The tentative building address is 1029 Pine Hollow PT, Altamonte Springs FL 32714 (If multi tenant, please review other comments as 4 digit unit numbers will be further assigned). The construction plans submitted to the Building Department during permit application, will require the correct address of the proposed structure. Therefore, you will need to contact our office for an address, prior to building permit submittal. If the address is incorrect on the floor/construction plans permit submittal, it will be required to be corrected.	Informational
48.	Public Safety - Addressing	1	(ADDRESS ASSIGNMENT) Multi tenant commercial buildings will be issued a building number from the standard grid map and further assigned (4) digit unit numbers. SCLDC 90.5(1)	Informational
49.	Public Safety - Addressing	1	(ADDRESS ASSIGNMENT) The existing addresses on the properties, parcel 04-21-29-300-026G-0000 is 1019 & 1023 Pine Hollow PT, Altamonte Springs FL 32714 & Parcel 04-21-29-300-026H-0000 1015 Pine Hollow PT, Altamonte Springs FL 32714. Please contact the Office of Emergency Management Addressing Office by email: addressing@seminolecountyfl.gov after demolition of the structures and we will remove the address from our database. A new address will be assigned for the proposed office building. The tentative new building address is 1029 Pine Hollow PT, Altamonte Springs FL 32714 (If multi tenant, please review other comments as 4 digit unit numbers will be further assigned).	Informational
50.	Public Safety - Addressing	1	Address and applicable fee will be determined at permitting upon the approved site plan. SCLDC 90.4(A) (C)	Informational

51.	Public Safety - Addressing	1	(Development Name) To avoid duplicate or similar names, the name by which a new development shall be legally known in the County, shall be submitted for compliance review to the Office of Emergency Management, Attn: Addressing (email:addressing@seminolecountyfl.gov). Addressing checks the proposed name against the Seminole County Property Appraiser facility & subdivision names along with project names that are on reserve within the County. Potential names will be reviewed during Site Plan or Preliminary Subdivision Plan. The subdivision name PINE HOLLOW POINT, has been approved for use. The approved name shall be the only conspicuous name posted or advertised on signage and shall also be the title on the proposed plat. Following approval of the site or final engineering plan, the applicant shall have one (1) year to commence construction. If no site construction has commenced within (1) one year, the project is considered expired and any approved development name, including street names, that have been reserved, will be removed from the reserve list and considered void. (90.10(b)(c)(e)),(§177.051)	Informational
52.	Public Safety - Addressing	1	****IMPORTANT STREET SIGN INFORMATION****The existing street sign blade has the street name spelled incorrectly PINE HALLOW PT and the correct spelling is PINE HOLLOW PT. The street sign blade must be corrected and have past Addressing's Inspection prior to building permit approval. ****STREET SIGNS NEED TO BE INSTALLED AND HAVE PAST ADDRESSINGS INSPECTION PRIOR TO BUILDING PERMIT APPROVAL****. It is the developer/owners responsibility to install street signs. All street signs require cross blades with intersecting streets. No use of punctuation (hyphen, period, apostrophe) on street signs. As determined by Office of Emergency Management Addressing, the street name blades shall have the approved street name and proper abbreviated designation. Sign blades shall have no errors in spelling and placed in a location facing/fronting correct streets. Contact Office of Emergency Management Addressing, email: addressing@seminolecountyfl.gov, after the sign blade is corrected, as they require an inspection. Incorrect signs will be required to be corrected. SCLDC 90.6(A-I)	Informational
53.	Public Safety - Addressing	1	(POSTING) Commercial address numbers are to be a minimum of 6" inches in height and half inch width. SCLDC SEC 90.5(1)	Informational
54.	Public Works - Engineering	1	Provide a copy of approved SJRWMD ERP (or letter of exemption) required prior to pre-construction meeting. (informational)	Informational

AGENCY/DEPARTMENT EFORM COMMENTS AND PROJECT STATUS

This section shows the reviewers of this project from the various County agencies. It may also include additional comments for review and response.

Group Name	Reviewer Name	Review Status	Review Comments	
Buffers and CPTED	Dagmarie Segarra dsegarra@seminolecountyfl.gov	Corrections Required	Dagmarie Segarra X.7383	
Public Safety - Fire Marshall	Brenda Paz Bpaz@seminolecountyfl.gov	Corrections Required	407-665-7061	
Public Works - Engineering	Jim Potter jpotter@seminolecountyfl.gov	Corrections Required	Jim Potter 407 665 5764	
Natural Resources	Matthew Davidson mdavidson@seminolecountyfl.gov	Corrections Required	Matt Davidson 407 665 7308	
Public Safety - Addressing	Amy Curtis acurtis@seminolecountyfl.gov	Corrections Required	Amy Curtis 407-665-5191	
Planning and Development	Matthew Davidson mdavidson@seminolecountyfl.gov	Corrections Required	Matt Davidson 407 665 7308	
Env Svcs Main Review Team	Paul Zimmerman pzimmerman@seminolecountyfl.gov	Assigned		
Building Division	Tom Helle thelle@seminolecountyfl.gov	Approved	Tom Helle 407-665-7313.	
Impact Analysis - Public Works	Vasu Persaud vpersaud@seminolecountyfl.gov	Approved	Vasu Persaud, PE; 407-665-5707; vpersaud@seminolecountyfl.gov	

The next submittal, as required below, will be your:

DATE	RESUBMITTAL FEE DUE	ROUTE TO THESE STAFF MEMBERS FOR FURTHER REVIEW:
9/20/2020	The application fee allows two resubmittals. Note: No resubmittal fee for small site plan	See above

The application fee allows two resubmittals. For the third review, the resubmittal fees are:

Major Revision: 50% of original application fee. Minor Revision: 25% of original application fee.

Summary of Fees: http://www.seminolecountyfl.gov/departments-services/development

NOTE: Other fees may be due: see comments for any additional fees due for your development project. (example: Addressing fee)

REQUIRED FOR THE SECOND (2ND) AND ALL SUBSEQUENT SUBMITTALS:

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DIGITAL SIGNATURES – The use of PEDDS signing method sunsetted on June 30, 2015. Design professionals must use digital signatures that have been verified through a 3rd party Certificate Authority.

This is a commercial service that the consultant would contract with a provider for. Seminole County does not endorse any specific certificate authority. Digital signing (with a certificate issued through a 3rd party Certificate Authority) should contain an image that includes the design professional's seal, name and license number. This is required by law for all design professional's and will be returned for correction if the signature does not meet the minimum requirements of the Florida Statutes and Florida Administrative Code.

Upon completion of your plan review process, Planning and Development staff must authorize and stamp plans for construction use. Once you receive an approval letter from Seminole County, the site contractor must contact Seminole County Planning and Development Inspections to schedule a preconstruction conference prior to the start of any site work. Upon issuance of the site permit, your approved drawings and/or documents will be released to you through the ePlan System. For questions regarding this process, please consult the Electronic Plan Review Applicant User Guide http://www.seminolecountyfl.gov/core/fileparse.php/3321/urlt/ePlanApplicantUserGuide.pdf

Cities:

Altamonte Springs	(407) 571-8000	www.altamonte.org
Casselberry	(407) 262-7700	www.casselberry.org
Lake Mary	(407) 585-1449	www.lakemaryfl.com
Longwood	(407) 260-3440	www.longwoodfl.org
Oviedo	(407) 971-5555	www.cityofoviedo.net
Sanford	(407) 688-5000	www.sanfordfl.gov
Winter Springs	(407) 327-1800	www.winterspringsfl.org

Other Agencies:

Florida Dept of Transportation	FDOT		www.dot.state.fl.us
Florida Dept of Enviro Protection	FDEP	(407) 897-4100	www.dep.state.fl.us
St. Johns River Water Mgmt Dist	SJRWMD	(407) 659-4800	www.sjrwmd.com
Health Department	Septic	(407) 665-3621	

Other Resources:

Flood Prone Areas www.seminolecountyfl.gov/gm/building/flood/index.aspx
Watershed Atlas www.seminole.wateratlas.usf.edu
Seminole Co. Property Appraiser www.scpafl.org

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