

**CONTRACT BETWEEN
SEMINOLE COUNTY
AND
STATE OF FLORIDA DEPARTMENT OF HEALTH
FOR OPERATION OF THE
SEMINOLE COUNTY HEALTH DEPARTMENT
CONTRACT YEAR 2021-2022**

This contract is made and entered into between the State of Florida, Department of Health ("State") and the Seminole County ("County"), through their undersigned authorities, effective October 1, 2021.

RECITALS

A. Pursuant to Chapter 154, Florida Statutes, the intent of the legislature is to "promote, protect, maintain, and improve the health and safety of all citizens and visitors of this state through a system of coordinated county health department services."

B. County Health Departments were created throughout Florida to satisfy this legislative intent through "promotion of the public's health, the control and eradication of preventable diseases, and the provision of primary health care for special populations."

C. Seminole County Health Department ("CHD") is one of the created County Health Departments.

D. It is necessary for the parties hereto to enter into this contract in order to ensure coordination between the State and the County in the operation of the CHD.

NOW THEREFORE, in consideration of the mutual promises set forth herein, the sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

1. RECITALS. The parties mutually agree that the foregoing recitals are true and correct and incorporated herein by reference.

2. TERM. The parties mutually agree that this contract shall be effective from October 1, 2021, through September 30, 2022, or until a written contract replacing this contract is entered into between the parties, whichever is later, unless this contract is otherwise terminated pursuant to the termination provisions set forth in paragraph 8. below.

3. SERVICES MAINTAINED BY THE CHD. The parties mutually agree that the CHD shall provide those services as set forth on Part III of Attachment II hereof, in order to maintain the following three levels of service pursuant to section 154.01(2), Florida Statutes, as defined below:

a. "Environmental health services" are those services which are organized and operated to protect the health of the general public by monitoring and regulating activities in the environment which may contribute to the occurrence or transmission of disease. Environmental health services shall be supported by available federal, state and local funds

and shall include those services mandated on a state or federal level. Examples of environmental health services include, but are not limited to, food hygiene, safe drinking water supply, sewage and solid waste disposal, swimming pools, group care facilities, migrant labor camps, toxic material control, radiological health, and occupational health.

b. "Communicable disease control services" are those services which protect the health of the general public through the detection, control, and eradication of diseases which are transmitted primarily by human beings. Communicable disease services shall be supported by available federal, state, and local funds and shall include those services mandated on a state or federal level. Such services include, but are not limited to, epidemiology, sexually transmissible disease detection and control, HIV/AIDS, immunization, tuberculosis control and maintenance of vital statistics.

c. "Primary care services" are acute care and preventive services that are made available to well and sick persons who are unable to obtain such services due to lack of income or other barriers beyond their control. These services are provided to benefit individuals, improve the collective health of the public, and prevent and control the spread of disease. Primary health care services are provided at home, in group settings, or in clinics. These services shall be supported by available federal, state, and local funds and shall include services mandated on a state or federal level. Examples of primary health care services include, but are not limited to: first contact acute care services; chronic disease detection and treatment; maternal and child health services; family planning; nutrition; school health; supplemental food assistance for women, infants, and children; home health; and dental services.

4. FUNDING. The parties further agree that funding for the CHD will be handled as follows:

a. The funding to be provided by the parties and any other sources is set forth in Part II of Attachment II hereof. This funding will be used as shown in Part I of Attachment II.

i. The State's appropriated responsibility (*direct contribution excluding any state fees, Medicaid contributions or any other funds not listed on the Schedule C*) as provided in Attachment II, Part II is an amount not to exceed \$ 6,108,588 (*State General Revenue, State Funds, Other State Funds and Federal Funds listed on the Schedule C*). The State's obligation to pay under this contract is contingent upon an annual appropriation by the Legislature.

ii. The County's appropriated responsibility (*direct contribution excluding any fees, other cash or local contributions*) as provided in Attachment II, Part II is an amount not to exceed \$ 807,970 (*amount listed under the "Board of County Commissioners Annual Appropriations section of the revenue attachment*).

b. Overall expenditures will not exceed available funding or budget authority, whichever is less, (either current year or from surplus trust funds) in any service category. Unless requested otherwise, any surplus at the end of the term of this contract in the County Health Department Trust Fund that is attributed to the CHD shall be carried forward to the next contract period.

c. Either party may establish service fees as allowed by law to fund activities of the CHD. Where applicable, such fees shall be automatically adjusted to at least the Medicaid fee schedule.

d. Either party may increase or decrease funding of this contract during the term hereof by notifying the other party in writing of the amount and purpose for the change in funding. If the State initiates the increase/decrease, the CHD will revise the Attachment II and send a copy of the revised pages to the County and the Department of Health, Office of Budget and Revenue Management. If the County initiates the increase/decrease, the County shall notify the CHD. The CHD will then revise the Attachment II and send a copy of the revised pages to the Department of Health, Office of Budget and Revenue Management.

e. The name and address of the official payee to whom payments shall be made is:

County Health Department Trust Fund
Seminole County Health Department
400 West Airport Boulevard
Sanford, FL 32773

5. CHD DIRECTOR/ADMINISTRATOR. Both parties agree the director/administrator of the CHD shall be a State employee or under contract with the State and will be under the day-to-day direction of the Deputy Secretary for County Health Systems. The director/administrator shall be selected by the State with the concurrence of the County. The director/administrator of the CHD shall ensure that non-categorical sources of funding are used to fulfill public health priorities in the community and the Long Range Program Plan.

6. ADMINISTRATIVE POLICIES AND PROCEDURES. The parties hereto agree that the following standards should apply in the operation of the CHD:

a. The CHD and its personnel shall follow all State policies and procedures, except to the extent permitted for the use of County purchasing procedures as set forth in subparagraph b., below. All CHD employees shall be State or State-contract personnel subject to State personnel rules and procedures. Employees will report time in the Health Management System compatible format by program component as specified by the State.

b. The CHD shall comply with all applicable provisions of federal and state laws and regulations relating to its operation with the exception that the use of County purchasing procedures shall be allowed when it will result in a better price or service and no statewide Department of Health purchasing contract has been implemented for those goods or services. In such cases, the CHD director/administrator must sign a justification therefore, and all County purchasing procedures must be followed in their entirety, and such compliance shall be documented. Such justification and compliance documentation shall be maintained by the CHD in accordance with the terms of this contract. State procedures must be followed for all leases on facilities not enumerated in Attachment IV.

c. The CHD shall maintain books, records and documents in accordance with the Generally Accepted Accounting Principles (GAAP), as promulgated by the Governmental Accounting Standards Board (GASB), and the requirements of federal or state law. These

records shall be maintained as required by the Department of Health Policies and Procedures for Records Management and shall be open for inspection at any time by the parties and the public, except for those records that are not otherwise subject to disclosure as provided by law which are subject to the confidentiality provisions of paragraphs 6.i. and 6.k., below. Books, records and documents must be adequate to allow the CHD to comply with the following reporting requirements:

- i.* The revenue and expenditure requirements in the Florida Accounting Information Resource (FLAIR) System;
- ii.* The client registration and services reporting requirements of the minimum data set as specified in the most current version of the Client Information System/Health Management Component Pamphlet;
- iii.* Financial procedures specified in the Department of Health's Accounting Procedures Manuals, Accounting memoranda, and Comptroller's memoranda;
- iv.* The CHD is responsible for assuring that all contracts with service providers include provisions that all subcontracted services be reported to the CHD in a manner consistent with the client registration and service reporting requirements of the minimum data set as specified in the Client Information System/Health Management Component Pamphlet.

d. All funds for the CHD shall be deposited in the Seminole County Health Department Trust Fund maintained by the state treasurer. These funds shall be accounted for separately from funds deposited for other CHDs and shall be used only for public health purposes in Seminole County.

e. That any surplus/deficit funds, including fees or accrued interest, remaining in the County Health Department Trust Fund account at the end of the contract year shall be credited/debited to the State or County, as appropriate, based on the funds contributed by each and the expenditures incurred by each. Expenditures will be charged to the program accounts by State and County based on the ratio of planned expenditures in this contract and funding from all sources is credited to the program accounts by State and County. The equity share of any surplus/deficit funds accruing to the State and County is determined each month and at contract year-end. Surplus funds may be applied toward the funding requirements of each participating governmental entity in the following year. However, in each such case, all surplus funds, including fees and accrued interest, shall remain in the trust fund until accounted for in a manner which clearly illustrates the amount which has been credited to each participating governmental entity. The planned use of surplus funds shall be reflected in Attachment II, Part I of this contract, with special capital projects explained in Attachment V.

f. There shall be no transfer of funds between the three levels of services without a contract amendment unless the CHD director/administrator determines that an emergency exists wherein a time delay would endanger the public's health and the Deputy Secretary for County Health Systems has approved the transfer. The Deputy Secretary for County Health Systems

shall forward written evidence of this approval to the CHD within 30 days after an emergency transfer.

g. The CHD may execute subcontracts for services necessary to enable the CHD to carry out the programs specified in this contract. Any such subcontract shall include all aforementioned audit and record keeping requirements.

h. At the request of either party, an audit may be conducted by an independent CPA on the financial records of the CHD and the results made available to the parties within 180 days after the close of the CHD fiscal year. This audit will follow requirements contained in OMB Circular A-133 and may be in conjunction with audits performed by County government. If audit exceptions are found, then the director/administrator of the CHD will prepare a corrective action plan and a copy of that plan and monthly status reports will be furnished to the contract managers for the parties.

i. The CHD shall not use or disclose any information concerning a recipient of services except as allowed by federal or state law or policy.

j. The CHD shall retain all client records, financial records, supporting documents, statistical records, and any other documents (including electronic storage media) pertinent to this contract for a period of five (5) years after termination of this contract. If an audit has been initiated and audit findings have not been resolved at the end of five (5) years, the records shall be retained until resolution of the audit findings.

k. The CHD shall maintain confidentiality of all data, files, and records that are confidential under the law or are otherwise exempted from disclosure as a public record under Florida law. The CHD shall implement procedures to ensure the protection and confidentiality of all such records and shall comply with sections 384.29, 381.004, 392.65 and 456.057, Florida Statutes, and all other state and federal laws regarding confidentiality. All confidentiality procedures implemented by the CHD shall be consistent with the Department of Health Information Security Policies, Protocols, and Procedures. The CHD shall further adhere to any amendments to the State's security requirements and shall comply with any applicable professional standards of practice with respect to client confidentiality.

l. The CHD shall abide by all State policies and procedures, which by this reference are incorporated herein as standards to be followed by the CHD, except as otherwise permitted for some purchases using County procedures pursuant to paragraph 6.b.

m. The CHD shall establish a system through which applicants for services and current clients may present grievances over denial, modification or termination of services. The CHD will advise applicants of the right to appeal a denial or exclusion from services, of failure to take account of a client's choice of service, and of his/her right to a fair hearing to the final governing authority of the agency. Specific references to existing laws, rules or program manuals are included in Attachment I of this contract.

n. The CHD shall comply with the provisions contained in the Civil Rights Certificate, hereby incorporated into this contract as Attachment III.

o. The CHD shall submit quarterly reports to the County that shall include at least the following:

- i. The DE385L1 Contract Management Variance Report and the DE580L1 Analysis of Fund Equities Report;
- ii. A written explanation to the County of service variances reflected in the year end DE385L1 report if the variance exceeds or falls below 25 percent of the planned expenditure amount for the contract year. However, if the amount of the service specific variance between actual and planned expenditures does not exceed three percent of the total planned expenditures for the level of service in which the type of service is included, a variance explanation is not required. A copy of the written explanation shall be sent to the Department of Health, Office of Budget and Revenue Management.

p. The dates for the submission of quarterly reports to the County shall be as follows unless the generation and distribution of reports is delayed due to circumstances beyond the CHD's control:

- i. March 1, 2022 for the report period October 1, 2021 through December 31, 2021;
- ii. June 1, 2022 for the report period October 1, 2021 through March 31, 2022;
- iii. September 1, 2022 for the report period October 1, 2021 through June 30, 2022; and
- iv. December 1, 2022 for the report period October 1, 2021 through September 30, 2022.

7. FACILITIES AND EQUIPMENT. The parties mutually agree that:

a. CHD facilities shall be provided as specified in Attachment IV to this contract and the County shall own the facilities used by the CHD unless otherwise provided in Attachment IV.

b. The County shall ensure adequate fire and casualty insurance coverage for County-owned CHD offices and buildings and for all furnishings and equipment in CHD offices through either a self-insurance program or insurance purchased by the County.

c. All vehicles will be transferred to the ownership of the County and registered as County vehicles. The County shall ensure insurance coverage for these vehicles is available through either a self-insurance program or insurance purchased by the County. All vehicles will be used solely for CHD operations. Vehicles purchased through the County Health Department Trust Fund shall be sold at fair market value when they are no longer needed by the CHD and the proceeds returned to the County Health Department Trust Fund.

8. TERMINATION.

a. Termination at Will. This contract may be terminated by either party without cause upon no less than one-hundred eighty (180) calendar days notice in writing to the other party unless a lesser time is mutually agreed upon in writing by both parties. Said notice shall be delivered by certified mail, return receipt requested, or in person to the other party's contract manager with proof of delivery.

b. Termination Because of Lack of Funds. In the event funds to finance this contract become unavailable, either party may terminate this contract upon no less than twenty-four (24) hours notice. Said notice shall be delivered by certified mail, return receipt requested, or in person to the other party's contract manager with proof of delivery.

c. Termination for Breach. This contract may be terminated by one party, upon no less than thirty (30) days notice, because of the other party's failure to perform an obligation hereunder. Said notice shall be delivered by certified mail, return receipt requested, or in person to the other party's contract manager with proof of delivery. Waiver of breach of any provisions of this contract shall not be deemed to be a waiver of any other breach and shall not be construed to be a modification of the terms of this contract.

9. MISCELLANEOUS. The parties further agree:

a. Availability of Funds. If this contract, any renewal hereof, or any term, performance or payment hereunder, extends beyond the fiscal year beginning July 1, 2022, it is agreed that the performance and payment under this contract are contingent upon an annual appropriation by the Legislature, in accordance with section 287.0582, Florida Statutes.

b. Contract Managers. The name and address of the contract managers for the parties under this contract are as follows:

For the State:

Donna Walsh, MPA, BSN, RN
Name
CHD Administrator
Title

400 West Airport Boulevard
Sanford, FL 32773
Address
407-665-3696
Telephone

For the County:

Allison Thall
Name
Director
Title

534 West Lake Mary Boulevard
Sanford, FL 32773
Address
407-665-2387
Telephone

If different contract managers are designated after execution of this contract, the name, address and telephone number of the new representative shall be furnished in writing to the other parties and attached to originals of this contract.

c. Captions. The captions and headings contained in this contract are for the convenience of the parties only and do not in any way modify, amplify, or give additional notice of the provisions hereof.

In WITNESS THEREOF, the parties hereto have caused this 8 page contract, with its attachments as referenced, including Attachment I (two pages), Attachment II (6 pages), Attachment III (1 pages), Attachment IV (1 page), and Attachment V (1 page), to be executed by their undersigned officials as duly authorized effective the 1st day of October, 2021.

**BOARD OF COUNTY COMMISSIONERS
FOR SEMINOLE COUNTY**

**STATE OF FLORIDA
DEPARTMENT OF HEALTH**

SIGNED BY: _____

NAME: Lee Constantine

TITLE: Chairman

DATE: _____

ATTESTED TO:

SIGNED BY: 

NAME: PRAVEEN MEHTA

TITLE: ADMIN ASST.

DATE: 8/30/2021

SIGNED BY: _____

NAME: Scott A. Rivkees, MD

TITLE: State Surgeon General

DATE: _____

SIGNED BY: 

NAME: Donna Walsh, MPA, BSN, RN

TITLE: CHD Administrator

DATE: 8/30/2021

ATTACHMENT I
SEMINOLE COUNTY HEALTH DEPARTMENT
PROGRAM SPECIFIC REPORTING REQUIREMENTS AND PROGRAMS REQUIRING
COMPLIANCE WITH THE PROVISIONS OF SPECIFIC MANUALS

Some health services must comply with specific program and reporting requirements in addition to the Personal Health Coding Pamphlet (DHP 50-20), Environmental Health Coding Pamphlet (DHP 50-21) and FLAIR requirements because of federal or state law, regulation or rule. If a county health department is funded to provide one of these services, it must comply with the special reporting requirements for that service. The services and the reporting requirements are listed below:

<u>Service</u>	<u>Requirement</u>
1. Sexually Transmitted Disease Program	Requirements as specified in F.A.C. 64D-3, F.S. 381 and F.S. 384.
2. Dental Health	Periodic financial and programmatic reports as specified by the program office.
3. Special Supplemental Nutrition Program for Women, Infants and Children (including the WIC Breastfeeding Peer Counseling Program)	Service documentation and monthly financial reports as specified in DHM 150-24* and all federal, state and county requirements detailed in program manuals and published procedures.
4. Healthy Start/ Improved Pregnancy Outcome	Requirements as specified in the 2007 Healthy Start Standards and Guidelines and as specified by the Healthy Start Coalitions in contract with each county health department.
5. Family Planning	Requirements as specified in Public Law 91-572, 42 U.S.C. 300, et seq., 42 CFR part 59, subpart A, 45 CFR parts 74 & 92, 2 CFR 215 (OMB Circular A-110) OMB Circular A-102, F.S. 381.0051, F.A.C. 64F-7, F.A.C. 64F-16, and F.A.C. 64F-19. Requirements and Guidance as specified in the Program Requirements for Title X Funded Family Planning Projects (Title X Requirements)(2014) and the Providing Quality Family Planning Services (QFP): Recommendations of CDC and the U.S. Office of Population Affairs published on the Office of Population Affairs website. Programmatic annual reports as specified by the program office as specified in the annual programmatic Scope of Work for Family Planning and Maternal Child Health Services, including the Family Planning Annual Report (FPAR), and other minimum guidelines as specified by the Policy Web Technical Assistance Guidelines.
6. Immunization	Periodic reports as specified by the department pertaining to immunization levels in kindergarten and/or seventh grade pursuant to instructions contained in the Immunization Guidelines-Florida Schools, Childcare Facilities and Family Daycare Homes (DH Form 150-615) and Rule 64D-3.046, F.A.C. In addition, periodic reports as specified by the department pertaining to the surveillance/investigation of reportable vaccine-preventable diseases, adverse events, vaccine accountability, and assessment of immunization

- levels as documented in Florida SHOTS and supported by CHD Guidebook policies and technical assistance guidance.
7. Environmental Health Requirements as specified in Environmental Health Programs Manual 150-4* and DHP 50-21*
 8. HIV/AIDS Program Requirements as specified in F.S. 384.25 and F.A.C. 64D-3.030 and 64D-3.031. Case reporting should be on Adult HIV/AIDS Confidential Case Report CDC Form DH2139 and Pediatric HIV/AIDS Confidential Case Report CDC Form DH2140.

Requirements as specified in F.A.C. 64D-2 and 64D-3, F.S. 381 and F.S. 384. Socio-demographic and risk data on persons tested for HIV in CHD clinics should be reported on Lab Request DH Form 1628 in accordance with the Forms Instruction Guide. Requirements for the HIV/AIDS Patient Care programs are found in the Patient Care Contract Administrative Guidelines.
 9. School Health Services Requirements as specified in the Florida School Health Administrative Guidelines (May 2012). Requirements as specified in F.S. 381.0056, F.S. 381.0057, F.S. 402.3026 and F.A.C. 64F-6.
 10. Tuberculosis Tuberculosis Program Requirements as specified in F.A.C. 64D-3 and F.S. 392.
 11. General Communicable Disease Control Carry out surveillance for reportable communicable and other acute diseases, detect outbreaks, respond to individual cases of reportable diseases, investigate outbreaks, and carry out communication and quality assurance functions, as specified in F.A.C. 64D-3, F.S. 381, F.S. 384 and the CHD Epidemiology Guide to Surveillance and Investigations.
 12. Refugee Health Program Programmatic and financial requirements as specified by the program office.

*or the subsequent replacement if adopted during the contract period.

ATTACHMENT II

SEMINOLE COUNTY HEALTH DEPARTMENT

PART I. PLANNED USE OF COUNTY HEALTH DEPARTMENT TRUST FUND BALANCES

	Estimated State Share of CHD Trust Fund Balance	Estimated County Share of CHD Trust Fund Balance	Total
1. CHD Trust Fund Ending Balance 09/30/21		407107	364025
2. Drawdown for Contract Year October 1, 2021 to September 30, 2022		-407107	558112
3. Special Capital Project use for Contract Year October 1, 2021 to September 30, 2022		0	0
4. Balance Reserved for Contingency Fund October 1, 2021 to September 30, 2022		0	922137
			771132
			151005
			0
			922137

Special Capital Projects are new construction or renovation projects and new furniture or equipment associated with these projects, and mobile health vans.

ATTACHMENT II**SEMINOLE COUNTY HEALTH DEPARTMENT****Part II, Sources of Contributions to County Health Department****October 1, 2021 to September 30, 2022**

	State CHD Trust Fund (cash)	County CHD Trust Fund	Total CHD Trust Fund (cash)	Other Contribution	Total
1. GENERAL REVENUE - STATE					
015040 AIDS PATIENT CARE	150,000	0	150,000	0	150,000
015040 AIDS PREVENTION & SURVEILLANCE - GENERAL REVENUE	36,053	0	36,053	0	36,053
015040 CHD - TB COMMUNITY PROGRAM	113,258	0	113,258	0	113,258
015040 DENTAL SPECIAL INITIATIVE PROJECTS	6,797	0	6,797	0	6,797
015040 FAMILY PLANNING GENERAL REVENUE	38,072	0	38,072	0	38,072
015040 FLORIDA SPRINGS AND AQUIFER PROTECTION ACT	72,940	0	72,940	0	72,940
015040 HEPATITIS AND LIVER FAILURE PREVENTION & CONTROL	37,360	0	37,360	0	37,360
015040 PRIMARY CARE PROGRAM	127,054	0	127,054	0	127,054
015040 RACIAL & ETHNIC DISPARITIES - CHD EXPENSES	145,000	0	145,000	0	145,000
015040 SCHOOL HEALTH SERVICES - GENERAL REVENUE	405,878	0	405,878	0	405,878
015050 CHD GENERAL REVENUE NON-CATEGORICAL	2,188,667	0	2,188,667	0	2,188,667
GENERAL REVENUE TOTAL	3,321,079	0	3,321,079	0	3,321,079
2. NON GENERAL REVENUE - STATE					
015010 ENVIRONMENTAL BIOMEDICAL WASTE PROGRAM	13,290	0	13,290	0	13,290
015010 TOBACCO STATE AND COMMUNITY INTERVENTIONS	35,900	0	35,900	0	35,900
015010 TOBACCO STATE & COMMUNITY HEALTHY BABY	10,000	0	10,000	0	10,000
NON GENERAL REVENUE TOTAL	59,190	0	59,190	0	59,190
3. FEDERAL FUNDS - STATE					
007000 AIDS DRUG ASSISTANCE PROGRAM ADMIN HQ	102,071	0	102,071	0	102,071
007000 STATEWIDE ASTHMA PROGRAM	60,000	0	60,000	0	60,000
007000 BREAST & CERVICAL CANCER - ADMIN/CASE MANAGEMENT	79,843	0	79,843	0	79,843
007000 WIC BREASTFEEDING PEER COUNSELING PROG	60,485	0	60,485	0	60,485
007000 COMPREHENSIVE COMMUNITY CARDIO - PHBG	39,900	0	39,900	0	39,900
007000 FAMILY PLANNING TITLE X - GRANT	83,520	0	83,520	0	83,520
007000 FL INNOVATIVE STATE & LOCAL PUBLIC HLTH STRATEG	92,030	0	92,030	0	92,030
007000 IMMUNIZATION ACTION PLAN	38,220	0	38,220	0	38,220
007000 MCH SPECIAL PRJCT UNPLANNED PREGNANCY	36,583	0	36,583	0	36,583
007000 MCH BLOCK GRANT FLORIDA'S HEALTHY BABIES	16,687	0	16,687	0	16,687
007000 ELC AFFORDABLE CARE ACT MENINGOCOCCAL	51,985	0	51,985	0	51,985
007000 BASE COMMUNITY PREPAREDNESS CAPABILITY	131,950	0	131,950	0	131,950
007000 BASE ENVIROMENTAL HEALTH	218,445	0	218,445	0	218,445
007000 CRI MEDICAL COUNTERMEASURES DISPENSING	57,816	0	57,816	0	57,816
007000 IMPROVING STD PROGRAMS	223,336	0	223,336	0	223,336
007000 WIC PROGRAM ADMINISTRATION	1,373,738	0	1,373,738	0	1,373,738
015075 SUPPLEMENTAL SCHOOL HEALTH	54,981	0	54,981	0	54,981
015075 SNAP ED - NUTRITION	79,213	0	79,213	0	79,213
015075 SNAP ED - OBESITY	79,213	0	79,213	0	79,213
015075 REFUGEE HEALTH SCREENING REIMBURSEMENT ADMIN	4,719	0	4,719	0	4,719
015075 REFUGEE HEALTH SCREENING REIMBURSEMENT SERVICES	26,235	0	26,235	0	26,235
FEDERAL FUNDS TOTAL	2,910,970	0	2,910,970	0	2,910,970
4. FEES ASSESSED BY STATE OR FEDERAL RULES - STATE					

ATTACHMENT II

SEMINOLE COUNTY HEALTH DEPARTMENT

Part II, Sources of Contributions to County Health Department

October 1, 2021 to September 30, 2022

	State CHD Trust Fund (cash)	County CHD Trust Fund	Total CHD Trust Fund (cash)	Other Contribution	Total
001020 CHD STATEWIDE ENVIRONMENTAL FEES	240,750	0	240,750	0	240,750
001092 ON SITE SEWAGE DISPOSAL PERMIT FEES	200,000	0	200,000	0	200,000
001092 CHD STATEWIDE ENVIRONMENTAL FEES	3,100	0	3,100	0	3,100
001206 ON SITE SEWAGE DISPOSAL PERMIT FEES	17,000	0	17,000	0	17,000
001206 SANITATION CERTIFICATES (FOOD INSPECTION)	4,000	0	4,000	0	4,000
001206 SEPTIC TANK RESEARCH SURCHARGE	850	0	850	0	850
001206 SEPTIC TANK VARIANCE FEES 50%	500	0	500	0	500
001206 PUBLIC SWIMMING POOL PERMIT FEES-10% HQ TRANSFER	5,000	0	5,000	0	5,000
001206 DRINKING WATER PROGRAM OPERATIONS	300	0	300	0	300
001206 REGULATION OF BODY PIERCING SALONS	200	0	200	0	200
001206 TANNING FACILITIES	500	0	500	0	500
001206 ONSITE SEWAGE TRAINING CENTER	3,000	0	3,000	0	3,000
001206 TATTO PROGRAM ENVIRONMENTAL HEALTH	2,500	0	2,500	0	2,500
001206 MOBILE HOME & RV PARK FEES	500	0	500	0	500
FEES ASSESSED BY STATE OR FEDERAL RULES TOTAL	478,200	0	478,200	0	478,200
5. OTHER CASH CONTRIBUTIONS - STATE:					
	0	0	0	0	0
090001 DRAW DOWN FROM PUBLIC HEALTH UNIT	407,107	0	407,107	0	407,107
OTHER CASH CONTRIBUTION TOTAL	407,107	0	407,107	0	407,107
6. MEDICAID - STATE/COUNTY:					
001057 CHD CLINIC FEES	0	48,465	48,465	0	48,465
001148 CHD CLINIC FEES	0	361,428	361,428	0	361,428
001148 GENERAL CLINIC RABIES SERVICES & DRUG PURCHASES	0	4,750	4,750	0	4,750
MEDICAID TOTAL	0	414,643	414,643	0	414,643
7. ALLOCABLE REVENUE - STATE:					
001004 CHD STATEWIDE ENVIRONMENTAL FEES	125	0	125	0	125
031005 GENERAL CLINIC RABIES SERVICES & DRUG PURCHASES	16,250	0	16,250	0	16,250
ALLOCABLE REVENUE TOTAL	16,375	0	16,375	0	16,375
8. OTHER STATE CONTRIBUTIONS NOT IN CHD TRUST FUND - STATE					
ADAP	0	0	0	380,499	380,499
PHARMACY DRUG PROGRAM	0	0	0	8,450	8,450
WIC PROGRAM	0	0	0	4,353,143	4,353,143
BUREAU OF PUBLIC HEALTH LABORATORIES	0	0	0	52,547	52,547
IMMUNIZATIONS	0	0	0	184,210	184,210
OTHER STATE CONTRIBUTIONS TOTAL	0	0	0	4,978,849	4,978,849
9. DIRECT LOCAL CONTRIBUTIONS - BCC/TAX DISTRICT					
008005 CHD LOCAL REVENUE & EXPENDITURES	0	807,970	807,970	0	807,970
008040 REVENUE CONTRACT/MOA W/NO REPORTING REQUIREMENT	0	35,742	35,742	0	35,742
DIRECT COUNTY CONTRIBUTIONS TOTAL	0	843,712	843,712	0	843,712

10. FEES AUTHORIZED BY COUNTY ORDINANCE OR RESOLUTION - COUNTY

ATTACHMENT II

SEMINOLE COUNTY HEALTH DEPARTMENT

Part II, Sources of Contributions to County Health Department

October 1, 2021 to September 30, 2022

	State CHD Trust Fund (cash)	County CHD Trust Fund	Total CHD Trust Fund (cash)	Other Contribution	Total
001077 CHD CLINIC FEES	0	339,009	339,009	0	339,009
001077 GENERAL CLINIC RABIES SERVICES & DRUG PURCHASES	0	14,000	14,000	0	14,000
001077 VITAL STATISTICS CERTIFIED RECORDS	0	2,500	2,500	0	2,500
001094 CHD LOCAL ENVIRONMENTAL FEES	0	222,100	222,100	0	222,100
001110 VITAL STATISTICS CERTIFIED RECORDS	0	340,000	340,000	0	340,000
FEES AUTHORIZED BY COUNTY TOTAL	0	917,609	917,609	0	917,609
11. OTHER CASH AND LOCAL CONTRIBUTIONS - COUNTY					
001029 340B PRESCRIPTION DRUG SERVICE AGREEMENT	0	274,000	274,000	0	274,000
001029 CHD CLINIC FEES	0	39,950	39,950	0	39,950
001029 GENERAL CLINIC RABIES SERVICES & DRUG PURCHASES	0	14,000	14,000	0	14,000
001090 CHD CLINIC FEES	0	5,435	5,435	0	5,435
001090 GENERAL CLINIC RABIES SERVICES & DRUG PURCHASES	0	4,750	4,750	0	4,750
010300 INSPECTIONS OF SUMMER FEEDING PROGRAM - DOE	0	2,500	2,500	0	2,500
010300 STATE UNDERGROUND PETROLEUM RESPONSE ACT	0	10,000	10,000	0	10,000
010300 CHD CLINIC FEES	0	4,000	4,000	0	4,000
010300 MIGRANT LABOR HOUSING INSPECTION H-2A PROGRAM	0	150	150	0	150
011000 REVENUE CONTRACT/MOA W/NO REPORTING REQUIREMENT	0	154,046	154,046	0	154,046
011000 ORLANDO HEALTH GOLDSBORO FARMERS MARKET GRANT	0	15,026	15,026	0	15,026
011000 NACCHO OPIOID OVERDOSE PREVENTION AND RESPONSE	0	445,861	445,861	0	445,861
011000 RYAN WHITE DIRECT COUNTY GRANTS	0	200,000	200,000	0	200,000
011000 CHD SALE OF SERVICES IN OR OUTSIDE OF STATE GOVT	0	110,225	110,225	0	110,225
011000 SCHOOL HEALTH SERVICES - LOCAL AGENCY FUNDING	0	81,000	81,000	0	81,000
011000 SEXUAL ASSAULT PROGRAM	0	54,000	54,000	0	54,000
090002 DRAW DOWN FROM PUBLIC HEALTH UNIT	0	-558,112	-558,112	0	-558,112
OTHER CASH AND LOCAL CONTRIBUTIONS TOTAL	0	856,831	856,831	0	856,831
12. ALLOCABLE REVENUE - COUNTY					
001004 CHD STATEWIDE ENVIRONMENTAL FEES	0	125	125	0	125
031005 GENERAL CLINIC RABIES SERVICES & DRUG PURCHASES	0	16,250	16,250	0	16,250
COUNTY ALLOCABLE REVENUE TOTAL	0	16,375	16,375	0	16,375
13. BUILDINGS - COUNTY					
ANNUAL RENTAL EQUIVALENT VALUE	0	0	0	726,495	726,495
OTHER (Specify)	0	0	0	0	0
UTILITIES	0	0	0	156,561	156,561
BUILDING MAINTENANCE	0	0	0	45,171	45,171
GROUNDS MAINTENANCE	0	0	0	47,436	47,436
INSURANCE	0	0	0	0	0
OTHER (Specify)	0	0	0	0	0
OTHER (Specify)	0	0	0	0	0
BUILDINGS TOTAL	0	0	0	975,663	975,663
14. OTHER COUNTY CONTRIBUTIONS NOT IN CHD TRUST FUND - COUNTY					
EQUIPMENT / VEHICLE PURCHASES	0	0	0	0	0
VEHICLE INSURANCE	0	0	0	0	0

ATTACHMENT II

SEMINOLE COUNTY HEALTH DEPARTMENT

Part II, Sources of Contributions to County Health Department

October 1, 2021 to September 30, 2022

	State CHD Trust Fund (cash)	County CHD Trust Fund	Total CHD Trust Fund (cash)	Other Contribution	Total
VEHICLE MAINTENANCE	0	0	0	0	0
OTHER COUNTY CONTRIBUTION (SPECIFY)	0	0	0	0	0
OTHER COUNTY CONTRIBUTION (SPECIFY)	0	0	0	0	0
OTHER COUNTY CONTRIBUTIONS TOTAL	0	0	0	0	0
GRAND TOTAL CHD PROGRAM	7,192,921	3,049,170	10,242,091	5,954,512	16,196,603

ATTACHMENT II

SEMINOLE COUNTY HEALTH DEPARTMENT

Part III, Planned Staffing, Clients, Services and Expenditures By Program Service Area Within Each Level of Service

October 1, 2021 to September 30, 2022

FTE's (0.00)	Clients Units	Services/ Visits	Quarterly Expenditure Plan				State	County	Grand Total
			1st	2nd	3rd	4th			
			(Whole dollars only)						

A. COMMUNICABLE DISEASE CONTROL:

IMMUNIZATION (101)	5.77	37,711	62,173	148,344	127,183	148,344	127,183	74,580	476,474	551,054
SEXUALLY TRANS. DIS. (102)	10.02	1,289	2,078	206,018	176,631	206,018	176,630	627,447	137,850	765,297
HIV/AIDS PREVENTION (03A1)	1.92	0	175	73,491	63,007	73,491	63,007	31,524	241,472	272,996
HIV/AIDS SURVEILLANCE (03A2)	0.00	0	0	0	0	0	0	0	0	0
HIV/AIDS PATIENT CARE (03A3)	5.70	353	1,795	130,450	111,842	130,450	111,843	252,585	232,000	484,585
ADAP (03A4)	1.59	1	1	38,465	32,978	38,465	32,977	142,885	0	142,885
TUBERCULOSIS (104)	2.12	129	1,105	49,695	42,606	49,695	42,606	173,102	11,500	184,602
COMM. DIS. SURV. (106)	4.81	0	8,117	108,618	93,124	108,618	93,124	401,234	2,250	403,484
HEPATITIS (109)	1.42	62	65	30,934	26,521	30,934	26,522	114,911	0	114,911
PREPAREDNESS AND RESPONSE (116)	3.06	0	752	74,445	63,825	74,445	63,825	276,540	0	276,540
REFUGEE HEALTH (118)	0.45	203	473	10,996	9,428	10,996	9,428	40,848	0	40,848
VITAL RECORDS (180)	2.47	20,221	62,186	47,989	41,144	47,989	41,145	0	178,267	178,267
COMMUNICABLE DISEASE SUBTOTAL	39.33	59,969	138,920	919,445	788,289	919,445	788,290	2,135,656	1,279,813	3,415,469

B. PRIMARY CARE:

CHRONIC DISEASE PREVENTION PRO (210)	12.42	107	1,061	337,412	289,282	337,412	289,282	722,989	530,399	1,253,388
WIC (21W1)	26.34	8,368	60,487	499,868	428,564	499,868	428,563	1,856,863	0	1,856,863
TOBACCO USE INTERVENTION (212)	0.40	0	7	13,277	11,383	13,277	11,382	49,319	0	49,319
WIC BREASTFEEDING PEER COUNSELING (21W2)	1.40	0	2,539	23,997	20,574	23,997	20,574	89,142	0	89,142
FAMILY PLANNING (223)	6.59	969	1,901	131,390	112,648	131,390	112,647	368,575	119,500	488,075
IMPROVED PREGNANCY OUTCOME (225)	0.00	0	0	0	0	0	0	0	0	0
HEALTHY START PRENATAL (227)	0.00	0	0	1,077	923	1,077	923	4,000	0	4,000
COMPREHENSIVE CHILD HEALTH (229)	1.65	1,027	1,034	37,850	32,451	37,850	32,452	96,603	44,000	140,603
HEALTHY START CHILD (231)	0.13	4,752	15,253	3,361	2,881	3,361	2,881	12,484	0	12,484
SCHOOL HEALTH (234)	6.53	0	453,150	177,918	152,539	177,918	152,538	579,913	81,000	660,913
COMPREHENSIVE ADULT HEALTH (237)	4.32	128	152	81,979	70,285	81,979	70,285	112,040	192,488	304,528
COMMUNITY HEALTH DEVELOPMENT (238)	2.79	0	0	81,415	69,802	81,415	69,801	302,433	0	302,433
DENTAL HEALTH (240)	7.51	1,919	2,662	151,796	130,143	151,796	130,143	246,641	317,237	563,878
PRIMARY CARE SUBTOTAL	70.08	17,270	538,246	1,541,340	1,321,475	1,541,340	1,321,471	4,441,002	1,284,624	5,725,626

C. ENVIRONMENTAL HEALTH:**Water and Onsite Sewage Programs**

COSTAL BEACH MONITORING (347)	0.00	0	0	0	0	0	0	0	0	0
LIMITED USE PUBLIC WATER SYSTEMS (357)	0.38	60	179	9,002	7,717	9,002	7,717	29,499	3,939	33,438
PUBLIC WATER SYSTEM (358)	0.00	0	0	58	50	58	50	0	216	216
PRIVATE WATER SYSTEM (359)	0.00	0	0	0	0	0	0	0	0	0
ONSITE SEWAGE TREATMENT & DISPOSAL (361)	7.64	2,517	3,905	165,148	141,590	165,148	141,591	302,526	310,951	613,477
Group Total	8.02	2,577	4,084	174,208	149,357	174,208	149,358	332,025	315,106	647,131

Facility Programs

TATTOO FACILITY SERVICES (344)	0.48	227	195	9,644	8,268	9,644	8,269	24,705	11,120	35,825
FOOD HYGIENE (348)	0.31	42	126	6,884	5,902	6,884	5,903	18,154	7,419	25,573

ATTACHMENT II

SEMINOLE COUNTY HEALTH DEPARTMENT

Part III, Planned Staffing, Clients, Services and Expenditures By Program Service Area Within Each Level of Service

October 1, 2021 to September 30, 2022

	FTE's (0.00)	Clients Units	Services/ Visits	Quarterly Expenditure Plan				State	County	Grand Total
				1st	2nd	3rd	4th			
				(Whole dollars only)						
BODY PIERCING FACILITIES SERVICES (349)	0.05	10	17	991	850	991	850	3,682	0	3,682
GROUP CARE FACILITY (351)	0.24	95	96	4,959	4,252	4,959	4,252	1	18,421	18,422
MIGRANT LABOR CAMP (352)	0.00	0	0	0	0	0	0	0	0	0
HOUSING & PUB. BLDG. (353)	0.00	0	0	0	0	0	0	0	0	0
MOBILE HOME AND PARK (354)	0.06	9	15	1,353	1,160	1,353	1,160	4,188	838	5,026
POOLS/BATHING PLACES (360)	2.05	644	1,187	50,336	43,155	50,336	43,155	101,520	85,462	186,982
BIOMEDICAL WASTE SERVICES (364)	1.09	366	343	21,729	18,630	21,729	18,630	55,303	25,415	80,718
TANNING FACILITY SERVICES (369)	0.06	16	19	1,064	912	1,064	913	3,856	97	3,953
Group Total	4.34	1,409	1,998	96,960	83,129	96,960	83,132	211,409	148,772	360,181
Groundwater Contamination										
STORAGE TANK COMPLIANCE SERVICES (355)	0.00	0	0	0	0	0	0	0	0	0
SUPER ACT SERVICES (356)	0.48	9	103	11,614	9,958	11,614	9,958	33,139	10,005	43,144
Group Total	0.48	9	103	11,614	9,958	11,614	9,958	33,139	10,005	43,144
Community Hygiene										
COMMUNITY ENVIR. HEALTH (345)	0.07	0	1	1,438	1,233	1,438	1,233	5,341	1	5,342
INJURY PREVENTION (346)	0.00	0	0	0	0	0	0	0	0	0
LEAD MONITORING SERVICES (350)	0.00	0	0	0	0	0	0	0	0	0
PUBLIC SEWAGE (362)	0.00	0	0	0	0	0	0	0	0	0
SOLID WASTE DISPOSAL SERVICE (363)	0.00	0	0	0	0	0	0	0	0	0
SANITARY NUISANCE (365)	0.02	7	13	568	487	568	486	0	2,109	2,109
RABIES SURVEILLANCE (366)	0.06	2	43	1,287	1,103	1,287	1,102	1	4,778	4,779
ARBORVIRUS SURVEIL. (367)	0.00	0	0	0	0	0	0	0	0	0
RODENT/ARTHROPOD CONTROL (368)	0.00	0	0	0	0	0	0	0	0	0
WATER POLLUTION (370)	0.00	0	0	0	0	0	0	0	0	0
INDOOR AIR (371)	0.00	0	0	0	0	0	0	0	0	0
RADIOLOGICAL HEALTH (372)	0.00	0	0	0	0	0	0	0	0	0
TOXIC SUBSTANCES (373)	0.00	0	0	0	0	0	0	0	0	0
Group Total	0.15	9	57	3,293	2,823	3,293	2,821	5,342	6,888	12,230
ENVIRONMENTAL HEALTH SUBTOTAL	12.99	4,004	6,242	286,075	245,267	286,075	245,269	581,915	480,771	1,062,686
D. NON-OPERATIONAL COSTS:										
NON-OPERATIONAL COSTS (599)	0.00	0	0	0	0	0	0	0	0	0
ENVIRONMENTAL HEALTH SURCHARGE (399)	0.00	0	0	10,314	8,843	10,314	8,843	34,350	3,964	38,314
MEDICAID BUYBACK (611)	0.00	0	0	0	0	0	0	0	0	0
NON-OPERATIONAL COSTS SUBTOTAL	0.00	0	0	10,314	8,843	10,314	8,843	34,350	3,964	38,314
TOTAL CONTRACT	122.40	81,243	683,408	2,757,174	2,363,874	2,757,174	2,363,873	7,192,923	3,049,172	10,242,095

ATTACHMENT III
SEMINOLE COUNTY HEALTH DEPARTMENT
CIVIL RIGHTS CERTIFICATE

The applicant provides this assurance in consideration of and for the purpose of obtaining federal grants, loans, contracts (except contracts of insurance or guaranty), property, discounts, or other federal financial assistance to programs or activities receiving or benefiting from federal financial assistance. The provider agrees to complete the Civil Rights Compliance Questionnaire, DH Forms 946 A and B (or the subsequent replacement if adopted during the contract period), if so requested by the department.

The applicant assures that it will comply with:

1. Title VI of the Civil Rights Act of 1964, as amended, 42 U.S.C., 2000 Et seq., which prohibits discrimination on the basis of race, color or national origin in programs and activities receiving or benefiting from federal financial assistance.
2. Section 504 of the Rehabilitation Act of 1973, as amended, 29 U.S.C. 794, which prohibits discrimination on the basis of handicap in programs and activities receiving or benefiting from federal financial assistance.
3. Title IX of the Education Amendments of 1972, as amended, 20 U.S.C. 1681 et seq., which prohibits discrimination on the basis of sex in education programs and activities receiving or benefiting from federal financial assistance.
4. The Age Discrimination Act of 1975, as amended, 42 U.S.C. 6101 et seq., which prohibits discrimination on the basis of age in programs or activities receiving or benefiting from federal financial assistance.
5. The Omnibus Budget Reconciliation Act of 1981, P.L. 97-35, which prohibits discrimination on the basis of sex and religion in programs and activities receiving or benefiting from federal financial assistance.
6. All regulations, guidelines and standards lawfully adopted under the above statutes. The applicant agrees that compliance with this assurance constitutes a condition of continued receipt of or benefit from federal financial assistance, and that it is binding upon the applicant, its successors, transferees, and assignees for the period during which such assistance is provided. The applicant further assures that all contracts, subcontractors, subgrantees or others with whom it arranges to provide services or benefits to participants or employees in connection with any of its programs and activities are not discriminating against those participants or employees in violation of the above statutes, regulations, guidelines, and standards. In the event of failure to comply, the applicant understands that the grantor may, at its discretion, seek a court order requiring compliance with the terms of this assurance or seek other appropriate judicial or administrative relief, to include assistance being terminated and further assistance being denied.

ATTACHMENT V
SEMINOLE COUNTY HEALTH DEPARTMENT
SPECIAL PROJECTS SAVINGS PLAN

CASH RESERVED OR ANTICIPATED TO BE RESERVED FOR PROJECTS

<u>CONTRACT YEAR</u>	<u>STATE</u>	<u>COUNTY</u>	<u>TOTAL</u>
2020-2021*	\$ <u>N/A</u>	\$ <u>N/A</u>	\$ <u>N/A</u>
2021-2022**	\$ <u>N/A</u>	\$ <u>N/A</u>	\$ <u>N/A</u>
2022-2023***	\$ <u>N/A</u>	\$ <u>N/A</u>	\$ <u>N/A</u>
2023-2024***	\$ <u>N/A</u>	\$ <u>N/A</u>	\$ <u>N/A</u>
PROJECT TOTAL	\$ <u>N/A</u>	\$ <u>N/A</u>	\$ <u>N/A</u>

SPECIAL PROJECTS CONSTRUCTION/RENOVATION PLAN

PROJECT NUMBER: N/A

PROJECT NAME: N/A

LOCATION/ADDRESS: N/A

PROJECT TYPE:

NEW BUILDING	<u>N/A</u> ROOFING	<u>N/A</u>
RENOVATION	<u>N/A</u> PLANNING STUDY	<u>N/A</u>
NEW ADDITION	<u>N/A</u> OTHER	<u>N/A</u>

SQUARE FOOTAGE: N/A

PROJECT SUMMARY: *Describe scope of work in reasonable detail.*

START DATE *(Initial expenditure of funds)* : N/A

COMPLETION DATE: N/A

DESIGN FEES: \$ N/A

CONSTRUCTION COSTS: \$ N/A

FURNITURE/EQUIPMENT: \$ N/A

TOTAL PROJECT COST: \$ N/A

COST PER SQ FOOT: \$ #VALUE!

Special Capital Projects are new construction or renovation projects and new furniture or equipment associated with these projects and mobile health vans.

* Cash balance as of 9/30/21

** Cash to be transferred to FCO account.

*** Cash anticipated for future contract years.